



Present: Richard Anderson Chairman; Linda Fugill; Chris Grocock; John Rowley; Sheila Rowley; John Watson

In Attendance: Sean Fugill

1. Operational Issues:

a. Finance:

- i. A Finance Statement was circulated to the Trustees. This showed total income received since 23 March 2020 amounted to £53,612 and from 1 January £76,875. Expenditure since 1 January was £27061. This leaves a balance available of £106095.
- ii. It was acknowledged that we would be dealing with the effects of Corona virus for a long time and we would require a Covid Contingency.

b. Food Supplies:

- i. The shopping slot at Asda is proving to be beneficial.
- ii. Morrisons donations – we are having to be selective what we accept.

c. Volunteers:

- i. We now have a small supply of masks with the option to obtain further supplies. It was agreed that these would only be issued if the government give specific guidelines. If a volunteer requests the provision of a mask, then we would review our policy.
- ii. The biggest risk is from the goods coming into the warehouse. Sanitisers are the first line of defence. It was agreed to purchase wall mounted dispensers. **Action: JohnR & Sheila**
- iii. Linda had circulated an update to all non-active volunteers. This had been well received.

d. Deliveries:

- i. It was discovered this week that NETS had changed the way they deal with requests for help. This had been instigated with no contact or consultation with us. When a request is made it is passed to a Community Coordinator who will assess the need and advise on what additional help and support the client will need. In theory if a food parcel is required this would then be passed to us. Over the last week we have received approx. 3 requests as opposed to 30 plus. Anecdotally we have been informed it could take up to 10 days for food to be delivered and we have had clients contact us directly because they have received no response. Sheila has been pursuing this with County but not making much headway. It was agreed that it was unacceptable that people could be going hungry. It was further agreed to wait until the end of the week to see if any further progress is made then to escalate the issue with higher authority at County Hall and through County Councilors. **Action: Sheila**

- e. **Employees:**
 - i. Dianne still happy working at **home**. A printer has been purchased and delivered to her.
 - f. **Other Business:**
 - i. In your area – Chris is pursuing to find how our details can be included.
 - ii. Food Bank Review – it was agreed that Sean would review his report and circulate to Trustees over the weekend. This to be discussed and where appropriate actioned next week. **Action: Sean**
2. **Next Meeting:** The date for next meeting via Zoom was arranged for Thursday 21st May 2020 at 3.15pm