

Present: Richard Anderson Chairman; Linda Fugill; Chris Grocock; John Rowley; Sheila Rowley; John Watson.

In Attendance: Sean Fugill

1. Operational Issues:

a. Finance:

- i. A financial statement had been circulated to all Trustees prior to the meeting. This showed that our total income since 23rd March amounted to £35,398. In the year to date we have exceeded the total income for the previous year.
- ii. It was felt that even if demand continues to rise at the present rate, we should have enough income for the rest of the year.
- iii. It was noted that we cannot expect donations to continue at the present rate, compassion fatigue will eventually set in.

b. Volunteers:

- i. Because of the revised working patterns, we have sufficient volunteers at present. We are working with a reduced pool of volunteers. There are only 3 duty managers.
- ii. The meeting considered the scenario of one of our active volunteers contacting the virus. It was felt that the worst-case scenario would be the Food Bank closes for 14 days. It was agreed that Linda and Sean would consider different scenarios and produce contingency plans. **Action: Linda/Sean**

c. PPE:

- i. We have obtained some gloves and sanitiser from the County Council.
- ii. We have a potential source for masks. Masks would only be issued on Government guidance.

d. Deliveries:

- i. Sainsburys Morpeth are allowing us to bulk buy. The stock is limited because it is a convenience store. Sainsburys at Cramlington to be approached for the same facility.
- ii. Still awaiting response from ASDA.
- iii. We have several offers of vans/drivers should they be required.

2. Next Meeting: The date for the next meeting via Zoom Thursday 30th April 2020 at 4.00pm