

Present: Richard Anderson Chairman; Linda Fugill; Chris Grocock; John Rowley; Sheila Rowley; John Watson

In Attendance: Sean Fugill

1. Operational Issues:

a. Finance:

- i. A financial statement had been sent to members prior to the meeting, this showed a balance at the bank of £106k. We continue to receive donations with our donor base increasing from the low 40's to 273 as of yesterday. It was noted that this support could diminish when lock down eased.
- ii. Accounting procedures would have to move to accrual accounting as opposed to income and expenditure if our income exceeded £250k.

b. Deliveries:

- i. Statistics to the end of April had been sent to members prior to the meeting. It was agreed to reinstate offering fulfilment referrals from NETS. **Action: Sheila**

c. Food Supplies:

- i. Aldi Bulk buying would involve travelling to Darlington. It was agreed not to pursue.
- ii. Fare Share – as this would involve Asda it was agreed not to pursue.
- iii. Asda Tuesday morning shopping is working well and is proving most useful.
- iv. Morrisons still appear to be providing products excess to their requirements

d. Volunteers:

- i. There are enough supplies of gloves and sanitisers. Supply of masks still delayed.

e. Employees:

- i. Dianne is still willing to offer extra hours on a voluntary basis. This will need to be reviewed on a regular basis.

f. Other Business:

- i. **In your area app** – Give Food are involved in supplying supplies to Food Banks. The link just shows what Food Bank requires. We need to contact the author of the app and have information about the Food Bank included. **Action: Sheila**
- ii. **Excessive Use of the Food Bank** – Linda is contacting these people; the majority of issues appear to be linked to debt. The CAB has produced a leaflet of their services and this is being included in parcels.

2. Next Meeting: The date for the next meeting via Zoom was arranged for Thursday 14th May 2020.